# **SSCHE2024** Conference Terms and Conditions

The conference fees for the SSCHE2024 conference are listed in the following tables:

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Category	Early	Standard	Late	
Regular	220	240	270	
SSCHI member	200	230	250	
Student, PhD. student	150		200	
Accompanying person	70			

**1 DAY conference fee, in euro, conference participation 1 day** 

### STANDARD conference fee, in euro, conference participation 2 days or more

Category	Early	Standard	Late
Regular	330	360	399
SSCHI member	300	340	370
Student, PhD. student	230		299
Accompanying person	70		

Early - registration made by February 29, 2024

Standard - registration made between March 1, 2024 - April 15, 2024

Late - registration made after April 15, 2024, or registration and payment on the spot, but registration for the conference with a guarantee of accommodation and meals is possible through the conference system until April 20, 2024 at the latest. After this date, it is necessary to inquire about the possibilities via the contact form in the conference system or by e-mail to sschi@sschi.sk.

Accommodation and catering for conference participants is provided in the Hutník I and Hutník II hotels, while accommodation and meals can be booked exclusively through the conference system sscheconference.sk.

The price of a single room is set at 68  $\notin$ /person/day, the price of a double room is 50  $\notin$ /person/day. The price for a single room includes a surcharge of 10  $\notin$  for occupancy of the room by only one participant. The price includes breakfast and the local accommodation fee.

The price for a served lunch is  $10 \notin$ , the price for a buffet dinner is  $12 \notin$ . This price also includes 1 drink from the hotel's offer.

The conference fee for the conference participant and accompanying person includes free admission to the social evening.

It will be possible to register for the conference, in limited numbers, taking into account the capacity of the conference, also on site; accommodation and meals in this case will not be provided by the organizers of the conference.

Payment of the registration fee and other conference fees is also possible on the spot, even for conference participants registered through the conference system. Either in cash or by bank transfer; transfer instructions will be available at the conference reception. If you intend to use the on-site payment option, please notify us via the contact form in the conference system or by e-mail at sschi@sschi.sk when registering in the conference system, or no later than May 5, 2024.

# Swapping a participant for another and changing the length of attendance at the conference from 1 day to more days or vice versa

The change of participant and the change of the length of participation in the conference announced up to and including April 20, 2024 is free of charge, while the change of the amount of the conference fee in case of a change of participation in the conference (from 1 DAY to STANDARD or vice versa) is applied.

In case of changing the participant and changing the length of participation in the conference announced after April 20, 2024, a handling fee of  $20 \notin$  will be charged, while the change of the amount of the fee in case of extending the participation in the conference (from 1 DAY to STANDARD) will be applied. In case of shortening the length of participation in the conference (from STANDARD to 1 DAY), the change of the conference fee is not applied, while the same conditions apply for accommodation and meals as for cancellation after April 20, 2024.

When extending participation in the conference, the extension of accommodation and meals is subject to hotel availability and is not guaranteed by the Conference Secretariat.

#### **Cancellation policy**

No cancellation fee will be charged for cancellations up to and including February 29, 2024. For cancellations between March 1, 2024 and April 20, 2024 inclusive, the cancellation fee is 50 % of the invoice amount.

For cancellations after April 20, 2024, the cancellation fee is 100 % of the invoice amount.

The above cancellation conditions also apply to accompanying persons as well as to companies/teams presenting in the form of promotional tables.

#### Promotion offer for companies and research and development institutions

We offer companies as well as research teams and institutions the possibility of promoting products and results of research and development in the form of promotional tables (120x80 cm) with space for 1 to 2 banners/posters. Connection to electricity and internet is provided. The fee is  $660 \in$  for one promotional table and includes full conference fee for 1 company representative. If more exhibition space is required, there is an additional charge of  $150 \in$  for each additional table. For more detailed information, please contact us by email at sschi@sschi.sk.

If you would like to become a conference partner/sponsor and receive the associated benefits, please contact us by email at sschi@sschi.sk and we will design a solution to suit your needs and preferences.

## Other

The accompanying person cannot be an author or co-author of a conference lecture or poster and does not have access to the scientific or technical programme of the conference. The accompanying person can only be registered by a standard conference participant via the conference system and should be accommodated in a shared room with the conference participant who registers him/her. The conference secretariat is entitled to refuse a request to accommodate an accompanying person in a separate room or, if granted, to charge a surcharge of  $150 \notin$  on top of the conference fees. Registration of more than one accompanying person must be consulted in advance with the conference committee via the contact form on the conference website, at the e-mail address sschi@sschi.sk, or by telephone.

Cancellation, as well as substitution of a participant or change of the length of stay at the conference, must be immediately notified to the conference organizers via the contact form in the conference system or by e-mail at sschi@sschi.sk.

Conference participants are obliged to wear a name tag when moving around the conference premises and when entering the lecture room.